



**CHRISTMAS CAROLS PUBLIC CHARITABLE COLLECTION APPLICATION
POLICE, FACTORIES &c (MISCELLANEOUS PROVISIONS) ACT 1916 s 5**

The Local Authority is empowered to refuse to grant or to revoke a Certificate for specified offences. The information supplied is subject to the provisions of the Data Protection Act 1984 and may only be used in connection with this public charitable collection application.

Declaration: Persons giving false information to obtain a certificate can be prosecuted.

REF: C17/3/

This section should be completed by the Chief Promoter in black ink and block capitals (except for signature)			
1. APPLICANT		GIVE YOUR PERMANENT ADDRESS IN THE UNITED KINGDOM	
Mr/Mrs/Miss/Ms or Title:		Home Address	
Surname:			
First Names:			
Maiden/Former Names:		Post Town	Post Code
Male/Female:	Height	Daytime Tel. No:	
Date of Birth:		I declare that I have checked the details I have given and to the best of my knowledge they are correct. I have also read the Regulations concerning public charitable collections and I am entitled to the Certificate for which I apply	
Town of Birth:			
Country of Birth:			
		Sign Here	Date
CONVICTIONS	Only complete this section if applicable and in accordance with the Rehabilitation of Offenders Act 1974. Use a separate sheet if necessary		
Date of Conviction	Court	Offence	Sentence or Fine
2. a) Name & Address of Charity or Fund to benefit:			
b) Name of Secretary or chief executive officer:			
c) Estimated deduction of expenses:			
3. Objects of the Charity or Fund: (If first time collection within the City of London the last audited annual statement of accounts and literature concerning the aims and objectives of the organisation must be provided in support of this application together with the last accounts of a similar collection if held in another area)		Registered Charity No:	
4. a) Proposed date of collection:			
b) Proposed time of collection:			
c) Proposed location of collection:			
5. a) Total number of participants:			
b) Number of collectors:			
6. Specify whether: Carol Singing only/Carol Playing/Taped Music			
7. SPECIFY:			
a) No persons under 16 years acting as collectors			
b) Number of persons 14 to 16 years acting as collectors and confirm each will be accompanied by an able bodied adult			

Applicants not directly in the employ of the benefiting charity/fund must provide an authorisation letter from the relevant organisation giving them permission to promote a carols collection on their behalf within the City of London on the date nominated.

NB: Please return completed application form and supporting documents to :

Licensing Team, Markets and Consumer Protection, P O Box 270, Guildhall, London EC2P 2EJ not later than the first day of the month preceding that in which it is proposed to commence the collection.