



# ARRANGEMENTS FOR THE ISSUE OF HORSE RIDING LICENCES

## FEEES AND CHARGES FOR REGISTRATION OF RIDERS WITH EFFECT FROM 1 APRIL 2025

### LICENCES EXPIRING 31/03/2026

#### ANNUAL REGISTRATION

| Applicant | From 01/04/2025 to 31/03/2026 | From 01/07/2025 to 31/03/2026 | From 01/10/2025 to 31/03/2026 | From 01/01/2026 to 31/03/2026 |
|-----------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|
| Adult     | £74.35                        | £55.77                        | £37.18                        | £18.59                        |
| Junior    | £36.35                        | £27.27                        | £18.17                        | £9.09                         |

#### WEEKLY REGISTRATION

| Applicant       | Licence period valid for 7 days |
|-----------------|---------------------------------|
| Adult or Junior | £9.29                           |

#### DAILY REGISTRATION

| Applicant       | Licence period valid for 1 day |
|-----------------|--------------------------------|
| Adult or Junior | £6.50                          |

#### REPLACEMENT DISC

| Applicant       | Lost or damaged disc |
|-----------------|----------------------|
| Adult or Junior | £10                  |

#### APPLICATION PROCESS

New applicants need to submit a completed application form, along with the appropriate fee by post or in person to:

**Chingford Golf Course, Bury Road, London, E4 7QJ.**

New applicants can also apply online or by e-mail.

Renewals can be made in person at Chingford Golf Course, by post, online or by e-mail.

When applying in person at Chingford Golf Course payment for licences can be made by cash, card or cheque & discs will be issued at the time of application.

For postal applications an administration & postal fee of **£3.95** is due, in addition to the licence fee. Any cheques should be payable to: **The City of London**. For postal applications please allow at least 5 days before you wish to ride for the licence to be issued and posted to you.

**Your licence to ride in the Forest is not valid until you have received a disc and it is displayed as prescribed by the regulations.**

#### DISPLAY OF THE LICENCE DISC

The licence disc is to be displayed on the left-hand side of the horse's bridle. If you would prefer, the disc may be displayed on the saddle by ticking the box on the application form. Failure to display the valid disc is a breach of the law and may lead to prosecution.

#### CANCELLATION OF REGISTRATION

In the event that an annual registration is cancelled a refund may be applied for which will be calculated on the cost of the equivalent weekly registration for the period the licence has been held. If any monies are due a refund will be issued.

#### OTHER POINTS

A copy of the Horse Riding Regulations is available for inspection at Chingford Golf Course or available to download from our website:

<http://www.cityoflondon.gov.uk/things-to-do/green-spaces/epping-forest/about-us/Pages/Management.aspx>

Please note that failure to comply with the rules of the scheme may lead to prosecution with a maximum fine of £200 plus costs.